

**BOARD OF COUNTY COMMISSIONER'S  
AGENDA FOR THE REGULAR SCHEDULED MEETING OF**

**MONDAY, MARCH 17, 2014  
AT 1:00 P.M.**

**CLEVELAND COUNTY OFFICE BUILDING  
201 SOUTH JONES, SUITE 200  
NORMAN, OKLAHOMA 73069**

**Prayer and Pledge of Allegiance**

**A. Meeting called to order.**

**B. Quorum call.**

**C. Approve, Amend, or Modify the Minutes:** of the Regular Meeting of March 10, 2014.

**D. Bid Opening: Accept, Award and/or Reject the following (State Law requires bids to be opened in house meeting of the Board of County Commissioners).**

1. **Bid #COM-1661** – One-Year Non-Encumbered Contract for Lawn Treatment and Lawn Care Services for the Cleveland County Courthouse located at 201 S. Jones, Norman, Oklahoma. The bid term will be from bid award date through one (1) year, with the option to renew up to two (2) more years.

**E. Old Business: Discussion, Consideration and/or Action regarding the following:**

1. **Bid #COM-1660** – One-Year Non-Encumbered Contract for Lawn Care Services for Cleveland County on an as needed basis. The bid term will be from bid award date through one (1) year, with the option to renew up to two (2) more years.
2. **Bid # - CT-1659** – The purchase of ten (10), or more, Printer/Copier/Scanner for the Cleveland County Treasurer's Office.

**F. Items of Business: Discussion, Consideration and/or Action regarding the following:**

1. **Rescind & Re-Award** the following Items on Bid #HWY-1656- Rescind Page 8, Items #41-44, Page 9, Item #45, Page 10, Items #48 & 51, Page 11, Items #55 & 57, and Page 13, Item #69 - and, Re-Award to District #3 Preference, Firestone.
2. **Agreement** for Services between Cleveland County Board of County Commissioners on behalf of the Cleveland County Assessor's office and Harris Systems USA, Inc. to provide annual support services for the period January 1, 2014 through June 30, 2014,

previously with Colorado Customware, Inc. Harris Systems USA has acquired all interest and assets from Colorado Customware, Inc.

3. **Contract** between Cleveland County Health Department and Kaitlyn Nicole Boyce to provide coordination of services between the NorthHaven Day School and the Early Foundations Replication Project. The Health Department will pay \$10.00 per hour for coordination services and \$0.56 per mile as per the State Travel Reimbursement Act not to exceed \$5,713.00. The Contract is to be effective March 31, 2014 through June 30, 2014.
4. **Appointment** of Joseph K. Lester, Rhett B. Burnett and Patty Cox (Alternate) as Requesting Officers for the Cleveland County Sheriff Office on all accounts currently listed and account CFBMCC3.
5. **Appointment** of Valerie Mattheus and Gayla Sukenis as Receiving Officers for the Cleveland County Sheriff Office on all accounts currently listed and account CFBMCC3.
6. **Resolution** disposing of the following equipment for Cleveland County Assessor’s Office that was sold at the February 13, & 14, 2014 County Auction:
  - a. H104-79 File Cabinet Desert Sand 4 drawer
  - b. H104-80 File Cabinet Desert Sand 4 drawer
  - c. H104-81 File Cabinet Desert Sand 4 drawer
  - d. H104-82A File Cabinet 4 drawer Tan
  - e. H104-83 File Cabinet 4 drawer Tan
  - f. H102-85 Sled base side chair walnut arms
  - g. H102-86 Sled base side chair walnut arms
  - h. H102-108 Chair SOFLN Khaki Swivel arm chair
  - i. H102-130 Chair SOFLN Khaki Swivel arm chair
  - j. H102-131 Chair SOFLN Khaki Swivel arm chair
  - k. H213-21 Printer HP Laserjet 4700
  - l. H213-36 Printer HP Officejet Pro
  - m. H213-37 Printer HP Officejet Pro L7580
  - n. H213-43 Printer/Copier HP Officejet AIO 8500
  - o. H213-45 Printer/Copier HP Officejet AIO 8500
7. **Resolution** disposing of the following equipment for the Cleveland County Assessor’s Office to be declared surplus and junked:
  - a. H213-39 Printer/Copier
  - b. H218-170 28” Computer Monitor
8. **Resolution** disposing of the following equipment for the Cleveland County Sheriff’s Office that was sold at the February 13 & 14, 2014 County Auction:
  - a. B219-0472 EZ Real Pro Series DVR SN/51771
  - b. B219-0245 Laser Printer SN/11-63397
  - c. B223-0011 Sharp Desktop Copier SN/4500547x
  - d. B219-0401 Dell Optiplex GX1 Mag Card Printer SN/BG2UW
  - e. B223-0012 Xerox Copy Machine SN/R5F024343

**9. Resolutions** Disposing of the following equipment from Cleveland County Sheriff’s Department to be declared surplus for the County Auction February 13-14, 2014:

- a. B219-0380 IBM Computer
- b. B219-0381 IBM Computer
- c. B219-0387 IBM Computer
- d. B219-0355 IBM Monitor
- e. B219-0359 IBM Computer
- f. B219-0394 Lenovo Computer
- g. B219-0378 IBM Computer
- h. B219-0269 IBM Computer
- i. B219-0388 IBM Computer
- j. B219-0313 IBM Computer
- k. B219-0397 IBM Lenovo Computer
- l. B219-0336 IBM Computer
- m. B219-0281 IBM Computer
- n. B219-0408 Lenovo Computer
- o. B219-0365 IBM Computer
- p. B219-0364 IBM Computer
- q. B219-0309 IBM Computer
- r. B219-0396 Lenovo Computer
- s. B219-0392 Lenovo Computer
- t. B219-0341 IBM Computer
- u. B219-0282 IBM Computer
- v. B219-0314 IBM Computer
- w. B219-0339 IBM Computer
- x. B219-0340 IBM Computer
- y. B219-0379 IBM Computer
- z. B219-0292 IBM Computer
- aa. B219-0363 IBM Computer
- bb. B219-0361 IBM Computer
- cc. B219-0390 IBM Computer
- dd. B219-0285 IBM Computer
- ee. B219-0393 Lenovo Computer
- ff. B219-0338 IBM Computer
- gg. B219-0334 IBM Computer
- hh. B219-0360 IBM Computer
- ii. B219-0377 IBM Computer
- jj. B219-0337 IBM Computer
- kk. B219-0382 IBM Computer
- ll. B219-0384 IBM Monitor
- mm. B219-0352 IBM Monitor
- nn. B219-0294 IBM Monitor
- oo. B219-0254 IBM Monitor
- pp. B219-0286 IBM Monitor
- qq. B219-0275 IBM Monitor
- rr. B219-0266 IBM Monitor
- ss. B219-0260 IBM Monitor
- tt. B219-0276 IBM Monitor

<b>uu.</b>	B219-0321	IBM Monitor
<b>vv.</b>	B219-0350	IBM Monitor
<b>ww.</b>	B219-0349	IBM Monitor
<b>xx.</b>	B219-0326	IBM Monitor
<b>yy.</b>	B219-0320	IBM Monitor
<b>zz.</b>	B219-0354	IBM Monitor
<b>aaa.</b>	B219-0347	IBM Monitor
<b>bbb.</b>	B219-0319	IBM Monitor
<b>ccc.</b>	B219-0385	IBM Monitor
<b>ddd.</b>	B219-0288	Hewlett Packard Scanner
<b>eee.</b>	B219-0368	Cannon Document Scanner
<b>fff.</b>	B219-0249	Netgear Switch
<b>ggg.</b>	B219-0250	Netgear Switch
<b>hhh.</b>	B219-0289	Netgear Switch
<b>iii.</b>	B219-0400	Netgear Switch
<b>jjj.</b>	B219-0340	IBM Computer
<b>kkk.</b>	B219-0390	IBM Computer
<b>lll.</b>	B219-0381	IBM Computer
<b>mmm.</b>	B219-0362	IBM Computer
<b>nnn.</b>	B219-0334	IBM Computer
<b>ooo.</b>	B219-0252	IBM Monitor
<b>ppp.</b>	B219-0383	IBM Monitor
<b>qqq.</b>	B205-0101	Mitsubishi Real Time Recorder
<b>rrr.</b>	B223-0010	Sharp Copier
<b>sss.</b>	B219-0290	IBM Computer
<b>ttt.</b>	B219-0353	IBM Monitor
<b>uuu.</b>	B219-0283	IBM Monitor

**10. Resolutions** Disposing of the following equipment from Cleveland County District #3 that was sold at the County Auction February 13-14, 2014:

<b>a.</b>	D322-3	Sullair Chipping Hammer	SN/89492Q
<b>b.</b>	D330-31	Stihl 021 Chainsaw	SN/236589956
<b>c.</b>	D330-44	Stihl 025 Chainsaw	SN/248042611
<b>d.</b>	D421-53	Hein-Warner 10 Ton Port-A-Power	SN/R9502002082
<b>e.</b>	D331-12	1998 Ford Crown Victoria	SN/2FAFP71W8WK136541
<b>f.</b>	D218-15	Sharp ARM355N Copier/Printer	SN/65050095

**11. Resolution** Disposing of the following equipment from Cleveland County District #2 that was sold at the County Auction February 13-14, 2014:

<b>a.</b>	D301-82	1993 Chevy ¾ Ton Pickup	SN/1GCGK24K8PE138169
<b>b.</b>	D301-139	2001 Chevy Silverado Pickup ½ ton	SN/1GECEK14V12289265
<b>c.</b>	D302-214	1989 Kenworth T-800	SN/1XKDDDB9X5J529365
<b>d.</b>	D316-007	John Deere Scraper 762B	SN/N750521
<b>e.</b>	D337-47	2000 Grademaster	
<b>f.</b>	D302-126	1986 Freightliner	SN/1FUYYCYB2GT282204



B624-0090	Cook Cart	
B624-0091	Hobart Mixer	SN/1387691
B624-0099	Cart	
B624-0102	Security Cart	
B624-0103	Ice Tub	SN/511398G
B628-0006	Repeater Antennae	(Junked)
B628-0007	Heliac Cable	(Junked)
B628-0008	Exit Intercom System	(Junked)
B636-0001	Outdoor Perimeter Lighting	(Junked)
B636-0002	Alarm System	(Junked)
B637-0001	Fire Door	(Junked)
B637-0002	Walk in Door	(Junked)
B640-0003	Prerince Faucet	
B642-0002	Garage Door Opener System	(Junked)
B624-0106	Can Opener	(Junked)
B624-0107	Food Waste Disposer	(Junked)
B102-0218	Chair	
B110-0029	HON Work Station	
B110-0032	Table	
B225-0002	Projection Screen	
B605-0007	Vulcan Convection Oven	SN/5410170315544
B418-0002	Transfer Switch	SN/2587830122858
B102-0212	Gray Swivel Chair	
B102-0213	Office Chair	
B102-0217	Office Chair	
B102-0223	Office Chair	
B102-0224	Office Chair	
B102-0228	Office Chair	
B102-0233	Office Chair	
B105-0013	Desk	
B105-0038	Desk	
B105-0045	Desk	
B105-0050	Desk	
B105-0076	Desk	
B105-0075	Desk	
B105-0068	Desk	
B108-0004	Lockers	
B109-0016	Lundia File Shelf Units	
B109-0017	Lundia File Shelf Units	
B109-0021	Storage Cabinet	
B109-0005	Storage Cabinet	
B110-0031	Dirco Table	
B110-0029	HON Work Station	
B111-0001	Coat Rack	
B111-0002	Coat Rack	
B111-0003	Coat Rack	
B114-0001	Chalkboard	
B114-0005	Gray Easel	

B114-0006	Gray Easel
B180-0001	Acoustic Panel
B180-0002	Acoustic Panel
B180-0003	Acoustic Panel
B204-0018	Ceiling Fan
B204-0019	Ceiling Fan
B204-0020	Ceiling Fan
B219-0461	Switch
B219-0460	Switch
B624-0092	Book Shelf
B627-0001	Wide Angle Safety Mirror
B627-00010	Wide Angle Safety Mirror
B627-00011	Wide Angle Safety Mirror
B627-0015	Wet Matting
B627-0016	Wet Matting
B627-0017	Wet Matting
B630-0001	Storage Building
B443-0001	Overhead Garage Door Eye & Safety Control
B601-0041	Phone Interface
B611-0005	Handtruck
B611-0006	Handtruck
B611-0008	Handtruck
B623-0023	Buffer
B624-0010	Pot Hanger
B624-0011	Wire Shelf
B624-0012	Wire Shelf
B624-0013	Wire Shelf
B624-0014	Wire Shelf
B624-0017	Wire Shelf Cart
B624-0018	Wire Shelf Cart
B624-0019	Wire Shelf Cart
B624-0020	Wire Shelf Cart
B624-0021	Wire Shelf Cart
B624-0022	Wire Shelf
B624-0023	Wire Shelves
B624-0024	Wire Shelves
B624-0025	Wire Shelves
B624-0026	Wire Shelves
B624-0027	Wire Shelves
B624-0028	Wire Shelves
B624-0029	Wire Shelves
B624-0030	Wire Shelves
B624-0038	Vulcan Grill
B624-0043	Vulcan Stove
B624-0044	Water Heater Booster
B624-0004	Vulcan 20 qt. Mixing Bowl
B624-0050	Coffee Urn Table
B624-0052	Baker’s table

B624-0054	Break Table	
B624-0056	Mixer Table Shelf	
B624-0057	Mixer Table Rack	
B624-0064	Shelf	
B624-0065	Shelf	
B624-0066	Shelf	
B624-0068	Shelf	
B624-0069	Shelf	
B624-0070	Shelf	
B624-0071	Shelf	
B624-0072	Shelf	
B624-0073	Shelf	
B624-0074	Shelf	
B624-0075	Shelf	
B624-0076	Shelf	
B624-0077	Shelf	
B624-0079	Utility Cart	
B624-0080	30 qt. Mixer w/ Accessories	
B624-0081	Stainless Steel Heated Tray Server	
B102-0225	Emergency Restraint Chair	(Junked)

**14. Resolution** disposing of the following File Cabinets for the Cleveland County Sheriff’s Office that was sold at the February 13 & 14, 2014 County Auction:

B104-6	B104-11	B104-12	B104-14	B104-15	B104-16
B104-20	B104-21	B104-24	B104-25	B104-31	B104-32
B104-36	B104-37	B104-38	B104-50	B104-52	B104-65
B104-67	B104-69	B104-73	B104-74	B104-83	B104-93
B104-104	B104-123	B104-124	B104-135	B104-136	B104-137
B104-138	B104-139	B104-140	B104-146		

**15. Resolution** disposing of the following Equipment for the Cleveland County Clerk’s Office to be declared surplus and junked:

- a. F105-85 Typewriter Table
- b. F213-34 Digital Sender 9200C Scanner

**16. Resolution** determining maximum Monthly Highway Expenditures:

T1A	\$1,042,267.58
T1C	\$ 3,426.16
T2A	\$4,585,475.73
T2B	\$ 16,545.65
T3	\$1,503,202.70
<b>Total</b>	<b>\$7,150,917.82</b>



**17. Approve** the February 2014 Monthly Reports of the following Officers:

- a. Bryant Rains, Election Board
- b. Tammy Belinson, County Clerk
- c. Jim Reynolds, County Treasurer
- d. David Tinsley, County Assessor
- e. Rhonda Hall, Court Clerk
- f. Joseph Lester, County Sheriff
- g. Keith Reed, Health Department

**18. Approval of the following Blanket Purchase Orders** submitted for the following Departments:

**District #1:**

14-4337	T2A	Dept. of Central Serv.	\$	2,000.00
14-4344	T2A	Waste Management	\$	396.35
14-4360	T2A	UniFirst	\$	650.00
14-4361	T2A	Fleet Pride	\$	2,000.00
14-4363	T2A	Hercules Tire Sales, Inc.	\$	2,000.00
14-4364	T2A	Moyers Factory Warehouse, Inc.	\$	1,000.00
14-4365	T2A	Direct Discount Tire of Stillwater	\$	3,000.00
14-4366	T2A	Southern Tire Mart	\$	1,500.00

**District #2:**

14-4369	T2A	Industrial Specialties	\$	2,000.00
14-4370	T2A	Total Equipment & Rental	\$	1,500.00
14-4371	T2A	Home Depot	\$	1,500.00
14-4372	T2A	Radio Shack Corp.	\$	300.00
14-4373	T2A	Mid-West Hose & Specialty	\$	1,200.00

**District #3:**

14-4292	T2A	UniFirst	\$	1,500.00
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**Commissioners Office:**

14-4290	K2	OneSource Managed Services	\$	160.00
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**Health Dept:**

14-4304	MD2	K&K Nursery & Landscape	\$	400.00
14-4335	MD2	Kaitlyn Boyce	\$	5,713.00

**Treasurer’s Office:**

14-4358	C2	Norman Stamp & Seal	\$	700.00
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**Sheriff’s Dept:**

14-4338	CCJC2	Standley Systems	\$	1,500.00
14-4339	B2A	WCA Waste Corp of America	\$	171.00
14-4345	CCJC2	Tommy E. Hughes	\$	1,800.00

**19. Approval of the Certificate of Requesting Officers on Blanket Purchase Order Numbers:**

**FY 13/14**

**General:**

14-0017-HR2	14-0029-B2A	14-0099-SP2	14-0330-K2
14-0719-F2	14-1916-B2A	14-1974-CCJC2	14-2150-CCJC2
14-3137-B2A	14-3180-B2A		

**Highway:**

14-0136-T2A	14-0145-T2A	14-0169-T2A	14-0314-T2A
14-1339-T2A	14-2245-T2A	14-2261-T2A	14-2462-T2A
14-2663-T2A	14-3011-T2A	14-3265-T2A	14-3749-T2A

**Health Dept:**

14-0447-MD1C 14-2155-MD1C

**County Clerk Preservation:**

14-3218-CFFP2

**20. Review, Audit, and Approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:**

**FY 13/14**

a.	General Fund	\$	87,729.81
b.	Highway Fund	\$	82,292.39
c.	Health Fund	\$	5,602.82
d.	Sheriff Commissary Fund	\$	4,792.78
e.	Sheriff Courthouse Security Service Fee Fund	\$	265.01
f.	Sheriff Mobile Command Center Donation Fund	\$	15,000.00
g.	County Clerk Lien Fee Fund	\$	645.05
h.	County Clerk Preservation Fee Fund	\$	151.12
i.	Fair Board Fund	\$	4,458.28

**G. New Business:**

(As per 2001 O.S. 25 § 311.A.9 – “New Business”, as used herein, shall mean any matter not known about or which could not have been reasonably foreseen prior to the time of posting.)

**H. Commissioner’s Discussions regarding County Business.**

**I. Public Comment:**

(Comments from public will be allowed on any item listed in the agenda or discussed by the Commissioners in the meeting. Public comment is limited to two (2) minutes per item. Persons wishing to be heard must sign up at the beginning of the meeting and identify items they wish to speak about.)

**J. Adjourn.**

03-14-14 P12:37 RCVD

Date & Time Posted: \_\_\_\_\_

County Clerk:

*Jimmy Belinson*  
*By Joan Mc Kiddy*  
*Deputy*

